



Meeting	SCITT Governance Committee
Date & Time	Wednesday 5 th October 2022 - 8.30am – 10.00am (by Teams)

To be clerked by - Deborah Moss - Snr Governance Professional

Agenda

	Description	Paper	Lead	Timing
1	Welcome & Apologies for Absence		Clerk	8.30 8.40
2	Confirmation of Terms of Reference for SCITT GC <ul style="list-style-type: none"> • Provided on GH, no changes requested 		Clerk	
3	Scheme of Delegation from LLT Board <ul style="list-style-type: none"> • Shared in advance • Outlines responsibilities and where key decisions can be taken 		Clerk	
4	Governance Plan & Meeting Schedule <ul style="list-style-type: none"> • Shared in advance • Outlines agenda content across the year • Timing of papers • Diaries reminder 		Clerk	
5	Reminder regarding; <ul style="list-style-type: none"> • Code of Conduct • Communications Policy (Both on Governor Hub)		Clerk	

6	Confirmation of Board Appointed Chair <ul style="list-style-type: none"> Jane Morris Election of Vice Chair		Clerk	
7	Declaration of any personal or business interests for the Director role and for items detailed for this meeting. <ul style="list-style-type: none"> Reminder re declarations on GH - to be completed asap Any declarations for agenda items ? 		Chair	8.40 8.50
8	Review and acceptance of the minutes of the previous meeting.		Chair	
9	Update on any significant matters and actions arising from those minutes.		Chair	
10	Update on Re-accreditation		Alison Brady	8.50 9.00
11	Review of Strategic Plan		Alison Brady	9.00 9.20
12	Priorities for 2022-23		Alison Brady	9.20 9.30
13	Trainee Numbers for 2022-23		Alison Brady	9.30 9.35

14	Update on Financial Position		Alison Brady/Natalie Chapman	9.35 9.45
15	Policies - for comment or ratification		Alison Brady	9.45 9.55
16	Correspondence		Alison Brady	9.55 10.00
17	Date and Time of Next Meeting Wednesday 18 th January 2023 8.30am – 10.30am - Hybrid		Chair	10.00