



<b>Meeting</b>	SCITT Governance Committee
<b>Date &amp; Time</b>	Tuesday 20 <sup>th</sup> October 2020 8.30am – 10.00am (by Teams due to COVID 19 & Social Distancing)

### Agenda

	Description	Paper	Lead	Timing
	<b>OPENING ITEMS</b>			
1	Welcome & Apologies for Absence <ul style="list-style-type: none"> <li>Jane Morris – new Director</li> <li>AM Dimeck Resignation</li> </ul>		Clerk	8.30 8.40
2	Confirmation of Terms of Reference for SCITT GC <ul style="list-style-type: none"> <li>Provided on GH, no changes requested</li> </ul>		Clerk	
3	Confirmation of Terms of Reference for SCITT MC <ul style="list-style-type: none"> <li>Provided on GH, no changes requested</li> </ul>		Clerk	
4	Reminder regarding; <ul style="list-style-type: none"> <li>Code of Conduct</li> <li>Communications Policy</li> </ul> (Both on Governor Hub)		Clerk	
5	Declaration of any personal or business interests for the Director role and for items detailed for this meeting. <ul style="list-style-type: none"> <li>Reminder re declarations on GH</li> </ul>		Clerk	
6	Nomination/Appointment of Chair		Clerk	

7	Review and acceptance of the minutes of the previous meeting		Chair	8.40-8.50
8	Update on any significant matters and actions arising from those minutes.		Chair	
9	Membership & Recruitment to Governance Committee		Chair/Clerk	8.50-9.00
10	Update on the impact of COVID 19 and SCITT Operation, including Trainee Numbers for 20-21.		Alison Brady	9.00-9.20
11	Update on Strategic Plan and Priorities for 2020-21		Alison Brady	9.20-9.50
12	Finance Update		Vicki Askham	9.50-10.00
13	Any Other Business		Chair	10.00
14	Date and Time of Next Meeting <b>Tuesday 9<sup>th</sup> February 2021 – 8.30am – 10.30am</b>		Chair	10.05