



<b>Meeting</b>	SCITT Governance Committee
<b>Date &amp; Time</b>	Wednesday 11 <sup>th</sup> October 2023 - 8.30am – 10.00am (by Teams)

To be clerked by – Di Brown Governance Professional

### Agenda

	Description	Paper	Lead	Timing
1	<b>Welcome &amp; Apologies for Absence</b>		Clerk	8.30 - 8.50
2	<b>Confirmation of Terms of Reference for SCITT GC</b> <ul style="list-style-type: none"> <li>• Provided on GH</li> </ul>		Clerk	
3	<b>Scheme of Delegation from LLT Board</b> <ul style="list-style-type: none"> <li>• Shared in advance</li> <li>• Outlines responsibilities and where key decisions can be taken</li> </ul>		Clerk	
4	<b>Governance Plan &amp; Meeting Schedule</b> <ul style="list-style-type: none"> <li>• Shared in advance</li> <li>• Outlines agenda content across the year</li> <li>• Timing of papers</li> <li>• Diaries reminder</li> <li>• Agenda setting meetings for Chair/Vice Chair and Head Teacher</li> </ul>		Clerk	
5	<b>Reminder</b> regarding; <ul style="list-style-type: none"> <li>• Code of Conduct</li> <li>• Communications Policy</li> </ul>		Clerk	

	(Both on Governor Hub)			
6	<b>Confirmation of Board Appointed Chair</b>  Pauline Treanor  <b>Election of Vice Chair</b>		Clerk	
7	<b>Declaration of any personal or business interests for the Director role and for items detailed for this meeting.</b> <ul style="list-style-type: none"> <li>• Reminder re declarations on GH - to be completed/updated asap</li> <li>• Any declarations for agenda items ?</li> </ul>		Chair	8.50 – 9.00
8	<b>Review and acceptance of the minutes of the previous meeting.</b>		Chair	9.00 – 9.05
9	<b>Update on any significant matters and actions arising from those minutes.</b>		Chair	9.05- 9.10
10	<b>Update on Re-accreditation</b>		Alison Brady	9.10 – 9.25
11	<b>Review of Strategic Plan</b>  This will now be completed on the Development Evening		Alison Brady	
12	<b>Curriculum Pilot</b>		Alison Brady	9.25 - 9.40
12	<b>Priorities for 2023-24</b>		Alison Brady	9.40 - 9.50
13	<b>Confirmation of Trainee Numbers for 2023-24</b>		Alison Brady	9.50 - 10.00
14	<b>Update on Financial Position</b>		Natalie Chapman	10.00 - 10.10

15	<b>Partnership Agreements</b>		Alison Brady	10.10-10.15
15	<b>Policies - for comment or ratification</b> <ul style="list-style-type: none"> <li>• Assessment</li> <li>• Disciplinary</li> <li>• Review of Schedule</li> </ul>		Alison Brady	10.15 - 10.25
16	<b>Correspondence</b>		Alison Brady	10.25 - 10.30
17	<b>Date and Time of Next Meeting</b> Wednesday 24 <sup>th</sup> January 2024 8.30am – 10.30am - Teams		Chair	10.30