

**HEALTH & SAFETY**

**RISK ASSESSEMENT**

Approval: Paul Haselden

**ASSESSMENT INDEX**

Section No.	Title	Issue. No.	Issue Date	Revision Numbers		
CV1.0	<b>Establishing a systematic process of the full reopening of school</b>	12	18/05/2020	20/01/2022	24/02/2022	01/04/2022
CV2.0	<b>COVID Safe procedures</b>	11	18/05/2020	20/01/2022	24/02/2022	01/04/2022
CV3.0	<b>Maximising social distancing measures</b>	11	18/05/2020	20/01/2022	24/02/2022	01/04/2022
CV4.0	<b>Continuing enhanced protection for children and staff with underlying health conditions</b>	7	18/05/2020	04/01/2022	24/02/2022	01/04/2022
CV5.0	<b>Enhancing mental health support for pupils and staff</b>	8	18/05/2020	20/01/2022	24/02/2022	01/04/2022
CV6.0	<b>Operational Issues</b>	9	18/05/2020	04/01/2022	24/02/2022	01/04/2022
CV7.0	<b>Governance</b>	7	18/05/2020	04/01/2022	24/02/2022	01/04/2022
CV8.0	<b>School Trips</b>	11	18/05/2020	20/01/2022	24/02/2022	01/04/2022

HEALTH & SAFETY

RISK ASSESSEMENT

Approval: Paul Haselden

Site Name: Lydiate Learning Trust					Area/Section: Reopening School after COVID19				
Description (Subject to be assessed – refer to Index)	Ref No	Hazard (What could cause harm)	Risk of (What could happen /nature of injury)	Risk to (Persons directly / indirectly affected)	Action to Minimise Risk (Existing control measures)	LR B	SR A	RRN C	Further Action Required
Establishing a systematic process of the full reopening of school.	CV1.1	Organisation of teaching spaces	Disease Infection Minor Injury Major Injury Death	Pupils Staff Parents Public Contractors	<ul style="list-style-type: none"> <li>Classrooms are re-modelled, with chairs and desks in place to maximise the space available for social distancing whilst ensuring good ventilation within the classrooms.</li> <li>Each classroom will have access to Hand Sanitiser stations upon entrance.</li> <li>Clear signage displayed in classrooms promoting social distancing.</li> <li>Use of shared resources is allowed however we will promote the single use of equipment where possible.</li> </ul>	2	2	4	
	CV1.2	The School Day	Disease Infection	Pupils	<ul style="list-style-type: none"> <li>The number of entrances and exits to be used are maximised.</li> </ul>	2	3	6	

HEALTH & SAFETY

RISK ASSESSEMENT

Approval: Paul Haselden

			Minor Injury Major Injury Death	Staff Parents Public Contractors	<ul style="list-style-type: none"> <li>Staff and pupils are briefed and signage provided to identify which entrances, exits and circulation routes to use.</li> <li>Floor markings are visible where it is necessary to manage any queuing.</li> <li>Attendance patterns have been optimised to ensure maximum safety.</li> <li>Staffing rota's optimised to ensure appropriate staffing on-site at all times</li> </ul>				
	CV1.3	<b>Planning movement around the school</b>	Disease Infection Minor Injury Major Injury Death	Pupils Staff Parents Public Contractors	<ul style="list-style-type: none"> <li>Circulation plans have been reviewed and revised.</li> <li>One-way systems are in place where possible.</li> <li>Corridors are divided where possible.</li> <li>Appropriate signage is in place to clarify circulation routes.</li> <li>Pinch points and bottle necks are identified and managed accordingly.</li> </ul>	2	2	4	Pupils not following guidance.

HEALTH & SAFETY

RISK ASSESSEMENT

Approval: Paul Haselden

					<ul style="list-style-type: none"> <li>Pupils are regularly briefed regarding observing social distancing guidance.</li> <li>Appropriate duty rota and levels of supervision are in place.</li> </ul>				
	CV1.4	<p><b>Curriculum organisation</b></p> <p>Pupils will have fallen behind in their learning during school closures and achievement gaps will have widened</p>	<p>Disease Infection</p> <p>Minor Injury</p> <p>Major Injury</p> <p>Death</p>	<p>Pupils</p> <p>Staff</p> <p>Parents</p> <p>Public</p> <p>Contractors</p>	<ul style="list-style-type: none"> <li>Home and remote learning is continuing.</li> <li>Exam syllabi are covered.</li> <li>Plans for intervention are in place for those pupils who have fallen behind in their learning.</li> </ul>	4	2	8	
	CV1.5	<p><b>Staff Workplaces</b></p> <p>Each faculty to remain open for breakout space. Main staff room closed.</p>	<p>Disease Infection</p> <p>Minor Injury</p> <p>Major Injury</p> <p>Death</p>	<p>Pupils</p> <p>Staff</p> <p>Parents</p> <p>Public</p> <p>Contractors</p>	<ul style="list-style-type: none"> <li>Offices have been reviewed and appropriate configurations of furniture and workstations have been put in place to allow for social distancing.</li> <li>Main staff room is closed for use, only accessible to obtain lunch from fridge, collecting mail.</li> </ul>	2	2	4	Non essential rooms locked.
	CV1.6	<p><b>Governance and Policy</b></p>	<p>Disease Infection</p>	<p>Pupils</p> <p>Staff</p>	<ul style="list-style-type: none"> <li>Online meetings are held regularly with Governors.</li> </ul>	2	2	4	

HEALTH & SAFETY

RISK ASSESSEMENT

Approval: Paul Haselden

		Governors are not fully informed or involved in making key decisions	Minor Injury Major Injury Death	Parents Public Contractors	<ul style="list-style-type: none"> <li>Governors are briefed regularly on the latest government guidance and its implications for the school.</li> </ul>				
	CV1.7	<b>Policy Review</b>	Disease Infection Minor Injury Major Injury Death	Pupils Staff Parents Public Contractors	<ul style="list-style-type: none"> <li>All relevant policies have been revised to take account of government guidance on schools reopening and the implications for the school.</li> <li>Staff, pupils, parents and governors have been briefed accordingly.</li> <li>Version control – Insuring the correct version is in circulation</li> </ul>	3	3	9	Key policy updates require all staff to be made aware.
	CV1.8	<b>Risk Assessments</b>  Risks are not comprehensively assessed in every area of the school in light of COVID-19, leading to breaches of social	Disease Infection Minor Injury Major Injury Death	Pupils Staff Parents Public Contractors	<ul style="list-style-type: none"> <li>Risk assessments are updated or undertaken before the school reopens and mitigation strategies are put in place and communicated to staff covering: <ul style="list-style-type: none"> <li>When pupils enter and leave the school</li> <li>During movement around school</li> <li>During break and lunch times</li> </ul> </li> </ul>	2	2	4	

HEALTH & SAFETY

RISK ASSESSEMENT

Approval: Paul Haselden

		distancing and hygiene guidance.			<ul style="list-style-type: none"> <li>Delivering aspects of the curriculum, especially for practical subjects and where shared equipment is used.</li> </ul>				
	CV1.9	<b>Failure to assess the risks of COVID 19 (Including Omicron variant) transmission in school.</b>	Disease Infection Minor Injury Major Injury Death	Pupils Staff Parents Public Contractors	<ul style="list-style-type: none"> <li>School has assessed the reasonably foreseeable risks of transmission of COVID 19</li> <li>The risk assessment is regularly reviewed as circumstances in school and the public health advice changes.</li> <li>School monitors whether the controls in place are effective.</li> </ul>	3	3	9	
	CV1.10	<b>Failing to have adequate outbreak management/contingency plans to allow for stepping measures up and down.</b>	Disease Infection Minor Injury Major Injury Death	Pupils Staff Parents Public Contractors	<ul style="list-style-type: none"> <li>School has a Coronavirus (COVID-19) Contingency Plan risk assessment.</li> <li>Remote education plans are in place for pupils who are self-isolating or shielding.</li> <li>School will call the DfE helpline on 0800 046 8687 selecting option 1 for advice on the action to take in response to a positive case who will escalate the issue to the local health protection team where necessary and advise if any additional action is</li> </ul>	2	2	4	

HEALTH & SAFETY

RISK ASSESSEMENT

Approval: Paul Haselden

					<p>required, such as implementing elements of the outbreak management plan.</p> <ul style="list-style-type: none"> <li>School will follow measures recommended by the Local Authority, Director of Public Health and local protection teams (HPTs) as part of the outbreak management responsibilities.</li> <li><b>Cheshire &amp; Merseyside PHE contact 0344 225 0562</b></li> </ul>				
	CV1.11	<b>NHS Test &amp; Trace - School failing to manage tracing close contacts</b>	<p>Disease Infection</p> <p>Minor Injury</p> <p>Major Injury</p> <p>Death</p>	<p>Pupils</p> <p>Staff</p> <p>Parents</p> <p>Public</p> <p>Contractors</p>	<ul style="list-style-type: none"> <li>All settings</li> <li>From 24 February, routine contact tracing will end. Contacts will no longer be required to self-isolate or advised to take daily tests.</li> <li>Local health teams continue to use contact tracing and provide context-specific advice where they assess this to be necessary as part of their role in managing infectious</li> <li>diseases.</li> <li>Staff or pupils who are close contacts should:</li> </ul>	2	2	4	

HEALTH & SAFETY

RISK ASSESSEMENT

Approval: Paul Haselden

					<ul style="list-style-type: none"> <li>• avoid contact with anyone who is at higher risk of becoming severely unwell if they are infected with COVID-19, especially those whose immune system means they are at higher risk of serious illness from COVID-19, despite vaccination</li> <li>• limit close contact with other people especially in crowded, enclosed or poorly ventilated spaces</li> <li>• wear a well-fitting face covering made with multiple layers or a surgical face mask if you do need to have close contact with other people, or you are in a crowded place</li> <li>• wash hands frequently with soap and water or use hand sanitiser</li> </ul>				
	C1.12	<b>Asymptomatic testing</b>	Disease Infection Minor Injury Major Injury	Pupils Staff Parents Public	<ul style="list-style-type: none"> <li>• Staff and students in all education and childcare settings are no longer required to carry out twice weekly asymptomatic testing.</li> </ul>	1	2	2	Time pressures when completing the full site lateral flow testing.



HEALTH & SAFETY

RISK ASSESSEMENT

Approval: Paul Haselden

			Death	Contractors	<ul style="list-style-type: none"> <li>Free testing no longer available for schools and no longer advised in specialist settings</li> <li>If there's an outbreak in school, local directors of public health might advise testing for staff, and for pupils of secondary age and above, for a period of time</li> <li>Spare tests should be kept and only used if advised by your local health protection team, local authority or director of public health".</li> </ul>				
	CV1.13	<b>School fails to follow public health advice on managing confirmed cases of COVID-19.</b>	Disease Infection Minor Injury Major Injury Death	Pupils Staff Parents Public Contractors	<ul style="list-style-type: none"> <li>Parents are informed via phone call, letter or email of how the school responds to confirmed cases of coronavirus</li> <li>School follows local public health advice and the headteacher contacts the DFE Helpline immediately in the event of a positive test to carry out a rapid risk assessment and identify appropriate next steps.</li> </ul>	3	2	6	

HEALTH & SAFETY

RISK ASSESSEMENT

Approval: Paul Haselden

					<ul style="list-style-type: none"> <li>If the school has two or more confirmed cases within 14 days, or an overall rise in sickness absence where coronavirus is suspected, the school continues to work with the DfE's dedicated coronavirus advice service.</li> </ul>				
	CV1.14	<b>Contact with potential or confirmed coronavirus cases in school</b>	Disease Infection Minor Injury Major Injury Death	Pupils Staff Parents Public Contractors	<ul style="list-style-type: none"> <li>If anyone in the school develops coronavirus symptoms while at school, this is managed in line with local and national guidance. They are:               <ul style="list-style-type: none"> <li>sent home to isolate for 10 days (includes the day symptoms started).</li> <li>advised to follow the guidance for <a href="#">households with possible or confirmed coronavirus infection</a>.</li> <li>advised to arrange a PCR test as soon as possible.</li> </ul> </li> <li>If a pupil is awaiting collection, they will be left in a well-ventilated room on their own if possible and, if safe to do so.</li> </ul>	2	2	4	

**HEALTH & SAFETY**

**RISK ASSESSEMENT**

Approval: Paul Haselden

					<ul style="list-style-type: none"> <li>• Appropriate PPE will used if close contact is necessary.</li> <li>• Anyone with symptoms is advised not to use public transport and, wherever possible, be collected by a member of their family or household.</li> <li>• Any rooms used are cleaned thoroughly after they have left.</li> <li>• Anyone who comes into contact with a symptomatic individual washes their hands thoroughly for 20 seconds with soap and warm running water or hand sanitiser.</li> <li>• Staff members or pupils who have been in close contact with someone with symptoms do not need to self-isolate unless they develop symptoms.</li> <li>• School can take the decision if a parent or carer insists on a pupil attending, to refuse the pupil, if in its</li> </ul>				
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HEALTH & SAFETY

RISK ASSESSEMENT

Approval: Paul Haselden

					<p>reasonable judgement the pupil poses a risk of infection to the school community.</p> <ul style="list-style-type: none"> <li>• Staff and pupils aged &gt;16 are encouraged to download the NHS Test and Trace app (<i>rules on mobile phones in school are relaxed to accommodate this.</i>)</li> <li>• Individuals are informed that, if they receive notification via the NHS Test and Trace app that they have been in close contact with a positive case, they must inform the school immediately.</li> <li>• Individuals who test positive are encouraged to report the result on the NHS Test and Trace app.</li> <li>• School has arrangements in place to begin remote learning if a pupil receives notification to self-isolate.</li> </ul>				
	CV1.15	<b>Positive Case</b>	Disease Infection Minor Injury Major Injury	Pupils Staff Parents	<ul style="list-style-type: none"> <li>• Staff and students in all education and childcare settings are no longer required to carry out twice weekly asymptomatic testing.</li> </ul>	2	3	6	

HEALTH & SAFETY

RISK ASSESSEMENT

Approval: Paul Haselden

			Death	Public Contractors	<ul style="list-style-type: none"> <li>Free testing no longer available for schools and no longer advised in specialist settings</li> <li>If there's an outbreak in school, local directors of public health might advise testing for staff, and for pupils of secondary age and above, for a period of time</li> <li>Spare tests should be kept and only used if advised by your local health protection team, local authority or director of public health".</li> </ul>				
<b>COVID Safe practices</b>	CV2.0	<b>Cleaning</b>  Inadequate cleaning to support new requirements.	Disease Infection Minor Injury Major Injury Death	Pupils Staff Parents Public Contractors	<b>Cleaning</b> <ul style="list-style-type: none"> <li>School will maintain appropriate cleaning regimes, using standard products such as detergents with a focus on frequently touched areas.</li> </ul>	2	2	4	Failure to recruit cleaning staff or unable to operate at full cleaning capacity.
	CV2.1	<b>Hygiene and handwashing</b>  Inadequate supplies of soap	Disease Infection Minor Injury Major Injury	Pupils Staff Parents	<b>Hand hygiene -</b> <ul style="list-style-type: none"> <li>School will continue to ensure that staff &amp; pupils maintain</li> </ul>	2	2	4	

HEALTH & SAFETY

RISK ASSESSEMENT

Approval: Paul Haselden

		and hand sanitiser mean that pupils and staff do not wash their hands with sufficient frequency	Death	Public Contractors	high standards of hand hygiene. <ul style="list-style-type: none"> <li>Suitable facilities are provided for individuals to wash/sanitise their hands regularly</li> </ul>				
	CV2.2	<b>First Aid Provision</b>  Lack of PPE equipment to safely delivery First Aid	Disease Infection Minor Injury Major Injury Death	Pupils Staff Parents Public Contractors	<ul style="list-style-type: none"> <li>Significant PPE supplied to each identified area.</li> <li>Appropriate First Aid trained staff to support the school day.</li> </ul>	2	2	4	
	CV2.3	<b>Medical rooms</b>  Medical rooms are not adequately equipped or configured to maintain infection control	Disease Infection Minor Injury Major Injury Death	Pupils Staff Parents Public Contractors	<ul style="list-style-type: none"> <li>Social distancing provisions are in place for medical rooms.</li> <li>Additional rooms are designated for pupils with suspected COVID-19 whilst collection is arranged.</li> <li>Procedures are in place for medical rooms to be cleaned after suspected COVID-19 cases, along with other affected areas, including toilets.</li> </ul>	1	2	2	

HEALTH & SAFETY

RISK ASSESSEMENT

Approval: Paul Haselden

	CV2.4	<p><b>Personal Protective Equipment (PPE)</b></p> <p>Provision of PPE for staff where required is not in line with government guidelines.</p>	<p>Disease Infection Minor Injury Major Injury Death</p>	<p>Pupils Staff Parents Public Contractors</p>	<ul style="list-style-type: none"> <li>• Most staff in education, childcare and children’s social care settings will not require PPE in response to COVID-19 beyond what they would normally need for their work.</li> <li>• <a href="#">Additional PPE for COVID-19</a> is only required in a very limited number of scenarios: <ul style="list-style-type: none"> <li>○ If a child, young person or student becomes ill with COVID 19 symptoms and only if close contact is necessary</li> <li>○ when performing aerosol generating procedures AGP’s</li> </ul> </li> <li>• When working with pupils who cough, spit, vomit or require intimate care but do not have coronavirus symptoms, staff only wear PPE that would routinely be worn.</li> </ul>	2	2	4	<p>Mis-use of PPE</p> <p>Not using lidded bins when disposing of surgical masks.</p>
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HEALTH & SAFETY

RISK ASSESSEMENT

Approval: Paul Haselden

					<ul style="list-style-type: none"> <li>Staff are trained in correct use and disposal of PPE.</li> </ul>				
	CV2.5	<b>Face coverings</b>	Disease Infection Minor Injury Major Injury Death	Pupils Staff Parents Public	<ul style="list-style-type: none"> <li>Face coverings are no longer advised for pupils, staff and visitors in classrooms or communal areas.</li> <li>Staff and pupils should follow wider advice on face coverings outside of school, including on transport to and from school.</li> <li>School may be advised by a director of public health that face coverings should temporarily be worn in communal areas or classrooms (by pupils, staff and visitors, unless exempt). School has contingency plans that cover this possibility.</li> <li>Any staff who wish to wear a face covering in school will be supported to do so.</li> </ul>	3	2	6	
<b>Maximising social</b>	CV3.0	<b>Social distancing</b>	Disease Infection	Pupils	<ul style="list-style-type: none"> <li>Staff and pupils are informed they no longer need to adhere to</li> </ul>	2	2	4	



HEALTH & SAFETY

RISK ASSESSEMENT

Approval: Paul Haselden

<p>distancing measures</p>			<p>Minor Injury Major Injury Death</p>	<p>Staff Parents Public Contractors</p>	<p>social distancing measures in school unless directed.</p> <ul style="list-style-type: none"> <li>• Pupils are informed they no longer need to be separated into bubbles in school.</li> <li>• In the event of a school or local outbreak, the school adheres to the advice of a director of public health, which may include returning to social distancing measures, including pupil bubbles.</li> <li>• <i>School has planned carefully following the latest DfE/PHE guidance and will follow all measures at a steady pace.</i></li> <li>• <i>Assemblies can be reintroduced again, but school will re-introduce this gradually.</i></li> <li>• <i>Staggered starts, lunch and breaks to limit numbers</i></li> <li>• <i>Staff do not need to work with only one group/bubble, but school may start that way for September and re-evaluate progress in the first few weeks.</i></li> </ul>				
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HEALTH & SAFETY

RISK ASSESSEMENT

Approval: Paul Haselden

					<ul style="list-style-type: none"> <li>• Staff meetings in a larger, well-ventilated space.</li> <li>• Staffrooms are available</li> <li>• Meetings, including with parents, teams, Zoom etc. will continue.</li> <li>• Teaching or holding meetings in well-ventilated areas wherever possible, such as outdoors or indoors with windows open.</li> </ul> <p>School has <b>outbreak management plans</b> in place to reintroduce bubbles temporarily if it becomes necessary due to local outbreaks or increases in cases at the instruction of PHE Teams.</p>				
	CV3.1	<b>Meetings</b>	Disease Infection Minor Injury Major Injury Death	Pupils Staff Parents Public Contractors	<ul style="list-style-type: none"> <li>• School has planned and risk assessed following the latest DfE/PHE guidance</li> <li>• Assemblies are conducted remotely</li> <li>• Staff meetings in a larger, well-ventilated space.</li> <li>• Staffrooms are well-ventilated, Meetings, including with</li> </ul>	2	3	6	

HEALTH & SAFETY

RISK ASSESSEMENT

Approval: Paul Haselden

					governors, parents, teams are to continue over MS Teams				
					<ul style="list-style-type: none"> <li>Teaching or holding meetings in well-ventilated areas wherever possible.</li> </ul>				
	CV3.2	<p><b>Pupils with underlying health issues</b></p> <p>Pupils with underlying health issues or those who are shielding are not identified and so measures have not been put in place to protect them</p>	<p>Disease Infection</p> <p>Minor Injury</p> <p>Major Injury</p> <p>Death</p>	<p>Pupils</p> <p>Staff</p> <p>Parents</p> <p>Public</p> <p>Contractors</p>	<ul style="list-style-type: none"> <li>School is aware that certain staff and pupils may be at higher risk becoming seriously unwell from respiratory infections.</li> <li>People in this category are advised to follow Living safely with respiratory infections including Covid 19</li> <li>School will discuss any concerns with employees and parents/carers. And this may form the basis of a personal risk assessment.</li> </ul>	2	2	4	Follow government Guidance.
Continuing enhanced protection for children and staff with underlying health conditions	CV4.0	<p><b>Staff with underlying health issues</b></p> <p>Staff with underlying health issues or those who are not shielding are not</p>	<p>Disease Infection</p> <p>Minor Injury</p> <p>Major Injury</p> <p>Death</p>	<p>Pupils</p> <p>Staff</p> <p>Parents</p> <p>Public</p> <p>Contractors</p>	<ul style="list-style-type: none"> <li>All members of staff with underlying health issues, those within vulnerable groups or who are shielding have been instructed to make their condition or circumstances known to the school. Records are kept of this and regularly updated.</li> </ul>	2	2	4	Follow government Guidance.

HEALTH & SAFETY

RISK ASSESSEMENT

Approval: Paul Haselden

		identified and so measures have not been put in place to protect them.			<ul style="list-style-type: none"> <li>Members of staff with underlying health conditions have been asked to seek and act on the advice of their GP/consultant/midwife or current government advice.</li> <li>Staff are clear about the definitions and associated mitigating strategies relating to people who are classed as <b>clinically vulnerable</b> or <b>clinically extremely vulnerable</b>.</li> <li>All staff with underlying health conditions that put them in increased risk from COVID-19 are working from home in line with national guidance.</li> <li>Current government guidance is being applied.</li> <li><b>Clinically extremely vulnerable (CEV)</b> staff are no longer advised to shield but are encouraged to take extra precautions to protect themselves, and to follow the practical steps set out in the CEV guidance to minimise their risk of exposure to the virus.</li> </ul>				
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HEALTH & SAFETY

RISK ASSESSEMENT

Approval: Paul Haselden

					<ul style="list-style-type: none"> <li>• CEV currently encouraged &amp; supported to attend work if they cannot work from home.</li> <li>• An individual risk assessment is in place for all CEV staff.</li> <li>• Staff who live with those who are CEV attend the workplace but should ensure they follow the system of controls in place.</li> <li>• Employees who have received personal advice from their specialist or clinician on additional precautions to take should continue to follow that advice and advise school.</li> </ul>				
	CV4.1	<b>Pregnant staff inadequate measures in place</b>	Disease Infection Minor Injury Major Injury Death	Pupils Staff Parents Public Contractors	<ul style="list-style-type: none"> <li>• An individual risk assessment is carried out for pregnant staff with appropriate risk mitigation in line with the latest recommendations from DHSC, PHE &amp; RCOG.</li> <li>• Pregnant staff of any gestation are not required to continue working on site if this is not</li> </ul>	2	3	6	

HEALTH & SAFETY

RISK ASSESSEMENT

Approval: Paul Haselden

					<p>supported by the separate risk assessment.</p> <ul style="list-style-type: none"> <li>• Staff who are 28 weeks pregnant and beyond, or are pregnant and have an underlying health condition that puts them at a greater risk of severe illness from coronavirus at any gestation, are supported to take a more precautionary approach.</li> <li>• The school ensures pregnant staff are able to adhere to any active national guidance on social distancing and/or advice for pregnant women considered to be clinically extremely vulnerable.</li> <li>• The above principles on protecting pregnant staff also apply to pregnant pupils. Pregnant staff are encouraged to get vaccinated if possible.</li> <li>• Vaccinated pregnant staff MUST still: <ul style="list-style-type: none"> <li>○ where advised wear a face mask</li> </ul> </li> </ul>				
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HEALTH & SAFETY

RISK ASSESSEMENT

Approval: Paul Haselden

					<ul style="list-style-type: none"> <li>○ wash their hands carefully and frequently</li> <li>○ open windows to let fresh air in</li> <li>○ follow the <a href="#">current guidance</a></li> </ul>				
	CV4.2	<b>New &amp; Expectant mothers</b>	Disease Infection Minor Injury Major Injury Death	Pupils Staff Parents Public Contractors	<ul style="list-style-type: none"> <li>• General advice on reducing risk of COVID-19 infection applies at all gestations these are included in the latest version</li> <li>• An individual risk assessment is carried out for pregnant staff with appropriate risk mitigation in line with the latest recommendations from DHSC, PHE &amp; RCOG.</li> <li>• <b>from 27 January</b>, whilst there is no longer a legal requirement to wear a face covering school follows government <a href="#">guidance for pregnant employees</a> that suggests they continue to wear a face covering in crowded and enclosed spaces where they may come into contact with other</li> </ul>	2	2	4	Review of all individual Risk Assessments

HEALTH & SAFETY

RISK ASSESSEMENT

Approval: Paul Haselden

					<p>people they do not normally meet.</p> <ul style="list-style-type: none"> <li>• Pregnant workers are supported by school with appropriate risk mitigations in line with recommendations provided by the workplace risk assessment.</li> <li>• In line with guidance pregnant employees &gt; 28 weeks <b>may</b> want to consider limiting close contact with people they do not normally meet with regularly.</li> <li>• School offers support by having individual discussions around pregnant workers concerns, pregnant workers are involved in the risk assessment process and school ensures they are satisfied that their continued working in the area does not put them or their baby at risk.</li> <li>• School makes sure the controls identified by the full school opening risk assessment e.g., adequate ventilation, good hygiene and cleaning, mask</li> </ul>				
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HEALTH & SAFETY

RISK ASSESSEMENT

Approval: Paul Haselden

					<p>wearing where identified, are applied strictly.</p> <ul style="list-style-type: none"> <li>• Pregnant workers who continue to come into work should consider taking lateral flow tests regularly.</li> <li>• Pregnant workers should continue working only if the risk assessment advises it is safe to do so after suitable control measures have been put in place.</li> <li>• Staff who are in the <b>below</b> categories should take a more precautionary approach: <ul style="list-style-type: none"> <li>○ partially vaccinated or unvaccinated</li> <li>○ &gt;28 weeks pregnant and beyond, or</li> <li>○ are pregnant and have an underlying health condition that puts them at a greater risk of severe illness from coronavirus at any gestation</li> </ul> </li> </ul>				
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HEALTH & SAFETY

RISK ASSESSEMENT

Approval: Paul Haselden

					<ul style="list-style-type: none"> <li>School will apply the same controls to pregnant pupils.</li> <li>Pregnant staff are encouraged to get vaccinated if possible. <a href="#">COVID-19 vaccination: a guide for women of childbearing age, pregnant or breastfeeding</a> contains further advice on vaccination. School will respond to all changes to guidance for pregnant employee</li> </ul>				
	CV4.3	<b>Mental health concerns – pupils</b>	Disease Infection Minor Injury Major Injury Death	Pupils Staff Parents Public Contractors	<ul style="list-style-type: none"> <li>There are sufficient numbers of trained staff available to support pupils with mental health issues.</li> <li>There is access to designated staff for all pupils who wish to talk to someone about wellbeing/mental health.</li> <li>Wellbeing/mental health is discussed regularly in PSHE/virtual assemblies/pupil briefings (stories/toy characters are used for younger pupils to help talk about feelings).</li> </ul>	1	1	1	Interventions as appropriate

HEALTH & SAFETY

RISK ASSESSEMENT

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					<ul style="list-style-type: none"> <li>Resources/websites to support the mental health of pupils are provided.</li> </ul>				
<b>Enhancing mental health support for pupils and staff</b>	CV5.0	<b>Mental health concerns – staff</b>	Disease Infection Minor Injury Major Injury Death	Pupils Staff Parents Public Contractors	<ul style="list-style-type: none"> <li>Staff are encouraged to focus on their wellbeing.</li> <li>Line managers are proactive in discussing wellbeing with the staff that they line manage, including their workload.</li> <li>Staff briefings and training have included content on wellbeing.</li> <li>Staff briefings/training on wellbeing are provided.</li> <li>Staff have been signposted to useful websites and resources.</li> </ul>	1	1	1	Interventions as appropriate
	CV5.1	<b>Bereavement support</b>  Pupils and staff are grieving because of loss of friends or family	Disease Infection Minor Injury Major Injury Death	Pupils Staff Parents Public Contractors	<ul style="list-style-type: none"> <li>The school has access to trained staff who can deliver bereavement counselling and support.</li> <li>Support is requested from other organisations when necessary.</li> </ul>	1	1	1	Interventions as appropriate
	CV5.2	<b>Wellbeing - staff &amp; pupils</b>	Disease Infection	Pupils	<ul style="list-style-type: none"> <li><i>Staff are vigilant in discerning pupil mental health and report</i></li> </ul>	2	2	4	

HEALTH & SAFETY

RISK ASSESSEMENT

Approval: Paul Haselden

			Minor Injury Major Injury Death	Staff Parents Public Contractors	<p><i>any concerns to the pastoral care leader.</i></p> <ul style="list-style-type: none"> <li><i>The school provides opportunities for pupils to talk about their mental health and experiences during the pandemic.</i></li> <li><i>Pupils have access to pastoral support and activities, e.g. opportunities to renew and develop friendships.</i></li> <li><i>Pupil and parent surveys are sent out to assess how they feel about being on the school site and to enable staff to act on any concerns pupils and parents may have.</i></li> <li><i>Staff and volunteer surveys are sent out to assess how they feel about being on the school site and enable the SLT to act on any concerns staff and volunteers may have.</i></li> </ul>				
<b>Operational Issues</b>	CV6.0	<b>Review of fire procedures</b>	Disease Infection Minor Injury	Pupils Staff	<ul style="list-style-type: none"> <li>Fire procedures have been reviewed and revised as required.</li> <li>Possible absence of fire marshals</li> </ul>	1	3	3	Fire Procedure updated to support social distancing.

HEALTH & SAFETY

RISK ASSESSEMENT

Approval: Paul Haselden

		Fire procedures are not appropriate to cover new arrangements	Major Injury Death	Parents Public Contractors	<ul style="list-style-type: none"> <li>Staff and pupils have been briefed on any new evacuation procedures.</li> <li>Incident controller and fire marshals have been trained and briefed appropriately.</li> </ul>				Staff briefed on changes.
	CV6.1	Fire marshals absent due to self-isolation	Disease Infection Minor Injury Major Injury Death	Pupils Staff Parents Public Contractors	<ul style="list-style-type: none"> <li>An additional staff rota is in place for fire marshals to cover any absences and staff have been briefed accordingly.</li> </ul>	1	1	1	Sites following Normal Operating Procedures.
	CV6.2	<b>Contractors working on school site</b>	Disease Infection Minor Injury Major Injury Death	Pupils Staff Parents Public Contractors	<ul style="list-style-type: none"> <li>School has made all key contractors aware of the school's control measures and ways of working.</li> <li>School requests risk assessments from contractors working in school and supervises work on site</li> </ul>	2	2	4	Arrangements in place to ensure that works is carried out when Students are not in location.
	CV6.3	<b>Ventilation - failure to ensure all occupied</b>	Disease Infection Minor Injury	Pupils Staff	<ul style="list-style-type: none"> <li>When school is in operation, it is well ventilated with comfortable teaching environments.</li> </ul>	2	2	4	

HEALTH & SAFETY

RISK ASSESSEMENT

Approval: Paul Haselden

		spaces are well ventilated.	Major Injury  Death	Parents  Public  Contractors	<ul style="list-style-type: none"> <li>Poorly ventilated spaces have been identified.</li> <li>School has competent ventilation engineers to help assess the systems in place and how to utilise them correctly.</li> <li>Mechanical ventilation is adjusted to increase the ventilation rate wherever possible and checked to confirm that normal operation meets current guidance and that only fresh outside air is circulated.</li> <li>Systems should be adjusted to full fresh air or, if this is not possible, then systems should be operated as normal as long as they are within a single room and supplemented by an outdoor air supply.</li> <li>All mechanical ventilation systems are maintained in accordance with the manufacturers' recommendations.</li> <li>School opens external windows, doors &amp; internal doors (if they</li> </ul>				
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HEALTH & SAFETY

RISK ASSESSEMENT

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					<p>are not fire doors and where safe to do so) to increase ventilation.</p> <ul style="list-style-type: none"> <li>• During colder weather, the need for increased ventilation while maintaining a comfortable temperature is balanced; opening higher vents, arranging seating away from draughts.</li> <li>• In cooler weather to reduce thermal discomfort caused by increased ventilation, pupils can wear additional, suitable indoor items of clothing in addition to their usual uniform</li> <li>• Purging or airing rooms as frequently as possible to improve ventilation usually when the room is unoccupied.</li> <li>• Outside space will be used, where practical.</li> </ul> <p><b>Co2 monitors</b> <i>Consider the use of Carbon dioxide (CO2) monitors to help identify where a space is poorly ventilated with schools encouraged to take</i></p>				
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HEALTH & SAFETY

RISK ASSESSEMENT

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					<p><i>steps to improve ventilation if CO2 readings are consistently high. Check manufacturers' instructions.</i></p> <ul style="list-style-type: none"> <li><i>Air Cleansing Units are in operation across the identified areas across sites. Continuous monitoring of the Co2 levels.</i></li> </ul>				
<b>Governance</b>	CV7.0	<p><b>Oversight of the governing body</b></p> <p>Lack of governor oversight during the COVID-19 crisis leads to the school failing to meet the statutory requirements</p>	<p>Disease Infection</p> <p>Minor Injury</p> <p>Major Injury</p> <p>Death</p>	<p>Pupils</p> <p>Staff</p> <p>Parents</p> <p>Public</p> <p>Contractors</p>	<ul style="list-style-type: none"> <li>The governing body continues to meet regularly via online platforms.</li> <li>The governing body agendas are structured to ensure all statutory requirements are discussed and school leaders are held to account for their implementation.</li> <li>The Headteachers report to governors includes content and updates on how the school is continuing to meet its statutory obligations in addition to covering the school's response to COVID-19.</li> <li>Regular dialogue with the Chair of Governors and those</li> </ul>	1	2	2	Use of Governor Hub and Microsoft Teams



HEALTH & SAFETY

RISK ASSESSEMENT

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					<p>governors with designated responsibilities is in place.</p> <ul style="list-style-type: none"> <li>Minutes of governing body meetings are reviewed to ensure that they accurately record governors' oversight and holding leaders to account for areas of statutory responsibility.</li> </ul>				
<b>School Trips</b>	CV8.0	<p><b>Educational visits</b></p> <p>Staff to plan trips for academic year</p>	<p>Disease Infection</p> <p>Minor Injury</p> <p>Major Injury</p> <p>Death</p>	<p>Pupils</p> <p>Staff</p> <p>Parents</p> <p>Public</p> <p>Contractors</p>	<ul style="list-style-type: none"> <li>Educational visits will be conducted in line with the government's <a href="#">roadmap</a>. This includes system of controls and the COVID-19 secure measures in place at the destination.</li> <li>A thorough risk benefit assessment is made via Evolve for all educational visits to ensure they can be undertaken safely including adventurous activities, local visits, day trips &amp; sports fixtures. <ul style="list-style-type: none"> <li>School will ensure it is prepared to carry out domestic day trips and residential trips.</li> </ul> </li> </ul>	1	3	3	Review guidance from DfE as and when

HEALTH & SAFETY

RISK ASSESSEMENT

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					<ul style="list-style-type: none"> <li>○ School can resume international trips from the start of the Autumn term 2021.</li> <li>● Pupils are allowed on trips to outdoor public places and do not need to be restricted to limits on gatherings, provided:             <ul style="list-style-type: none"> <li>○ Appropriate insurance arrangements are in place.</li> <li>○ The school ensures that it has adequate travel insurance and discusses any questions about cover with its insurance provider.</li> <li>○ The school follows the guidelines relevant to trips to indoor spaces. Once inside:                 <ul style="list-style-type: none"> <li>○ Staff are to remain with the pupils in the group.</li> </ul> </li> </ul> </li> <li>● Pupils and staff should wash hands thoroughly on arrival and before leaving.</li> </ul>				
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HEALTH & SAFETY

RISK ASSESSEMENT

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					<ul style="list-style-type: none"> <li>School has planned and completed a separate risk assessment for any events held in school and have followed latest DfE / PHE guidance.</li> <li>School will seek advice from Evolve and consider whether to go ahead with planned international educational visits at this time, recognising the risk of disruption to education resulting from the need to isolate and test on arrival back into the UK.</li> </ul>				
	CV8.1	<b>Extracurricular activities with inadequate measures in place.</b>	Disease Infection Minor Injury Major Injury Death	Pupils Staff Parents Public Contractors	<ul style="list-style-type: none"> <li>School works to provide all before and after-school educational activities and wraparound childcare for all pupils</li> <li>Parents are advised of the provision available and that they should limit the use of multiple out-of-school settings providers where appropriate.</li> <li>School ensures third parties who use the school premises have considered the relevant</li> </ul>	2	1	2	

**HEALTH & SAFETY**

**RISK ASSESSEMENT**

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					<p>government guidance for their sector and have put in place the appropriate protective measures. School requests a copy of their COVID 19 risk assessment</p>				
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